



Internal Quality Assurance Cell (IQAC)

Minutes of Meetings



Functions:

1. Development and application of quality benchmarks
2. Parameters for various academic and administrative activities of the institution.
3. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
4. Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
5. Dissemination of information on various quality parameters to all stakeholders.
6. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
7. Documentation of the various programmes/activities leading to quality improvement.
8. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
9. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
10. Periodical conduct of Academic and Administrative Audit and its follow-up.
11. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

**V.K.R, V.N.B & A.G.K COLLEGE OF ENGINEERING**

(Approved by AICTE, New Delhi & Affiliated to JNTUK, KAKINADA)

An ISO 9001:2015 Certified Institute

Gudivada, Krishna District, Andhra Pradesh – 521301

THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 14.12.2018, Time: 11.00 A.M., Venue: Principal Chamber

AGENDA

1. Mission, Vision and Core Values of Institution and all Departments
2. Discussion on registration and organization of Alumni Meet
3. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.
4. Planning of Transport facility for non-residential students
5. Planning of NSS activities



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Ref No.: VGV/IQAC/2018-19/1.

Date: 14 /12/2018

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC First Meeting

Meeting 1 –14.12.18

The First IQAC meeting for Academic Session 2018-19 is held on 14.12.18.

The following members attended the meeting.

1. Dr. G.Vijay Kumar

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chair Person of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr. K.Durga Prasad

Head of Department, Mechanical Engineering

Teacher

5. Mr. V.Ramesh Babu

Head of Department, ECE

Teacher



6. Mr. K.Ramasesha Rao

Head of Department, Civil Engineering

Teacher

7. Mr. G.Murali Krishna

Head of Department, EEE

Teacher

8. Mr. K.Hari Kishan

Head of Department, MBA

Teacher

9. Mr. L.Raja

Incharge, Diploma Courses

Teacher

10. Dr. V.J.Devaraaj

Head of Department, FED

Teacher

11. Mr. G.Ajay Gopal

Nominee of student

12. Mr. P.Diwakar

Industrialist

Nominee of Industrialist

13. Mr. G.Venkata Ratnam

Head of Department, CSE

IQAC coordinator





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The meeting started on a welcome note by IQAC Coordinator, Mr.G.V.Ratnam followed by his Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting twice in an academic year.

The Chairperson Dr. G.Vijay Kumar requested all the members for open house discussion on academic excellence.

Agenda 1: Mission, Vision and Core Values of Institution and all Departments

Mr. V.V.K.Ramaiah, Correspondent, VVGV felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process.

Dr G.Vijay Kumar, Principal, VVGV expressed that there is no need to modify our Vision and Mission statements but, we should reach our objectives as soon as possible. All other members agreed with his statement.

Agenda 2: Registration and organization of Alumni Meet

Mr.B.Kalyan Kumar, pointed out that in addition to the academics feedbacks taken from students, parents and employers, alumni interaction is equally important.

The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet.

Agenda 3: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.

Mr. G.Murali Krishna suggested that research culture should inculcate in academics and Industry-Institute interaction is to be strengthened.

Mr.K.Ramasesha Rao was of the opinion that academic policies are need to be revised and related activities definitely promoting research culture.



Agenda 4: Planning of Transport facility for non-residential students





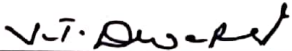
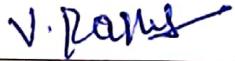
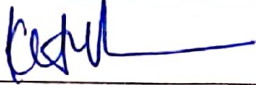
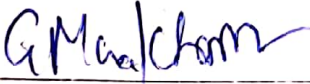
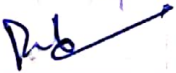
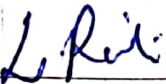
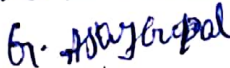
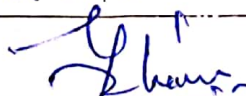
Dr.G.Vijay Kumar, Chairperson, IQAC and all head of departments informed that non-residential students have a problem about traveling to reach campus on time due to poor public transport service. The suggestion of transport facility is preferably Bus service and agreed by all the members.

Agenda 5: Planning of NSS activities

The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members.

Mr.G.V.Ratnam, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of March 2019. The meeting ended with a formal vote of thanks.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. G.Vijay Kumar	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	
3	Mr. B.Kalyan Kumar	Administrative officer	
4	Mr. K.Durga Prasad	Teacher	
5	Dr. V.J.Devaraaj	Teacher	
6	Mr. V.Ramesh Babu	Teacher	
7	Mr.K.Hari Kishan	Teacher	
8	Mr. G.Murali Krishna	Teacher	
9	Mr.G.Ramasesha Rao	Teacher	
10	Mr. L.Raja	Teacher	
11	Mr. G.Ajay Gopal	Student	
12	Mr.G.V.Ratnam	IQAC Coordinator	



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THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 07.06.2019, Time: 03.00 P.M., Venue: Principal Chamber

AGENDA

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.
4. To strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's



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Gudiyada, Krishna District, Andhra Pradesh - 521301

Ref No.: VVGV/IQAC/2019-20/1.

Date: 07/06/2019

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Second Meeting

Meeting 2

The Second IQAC meeting for Academic Session 2019-20 is held on 07.06.2019.

The following members attended the meeting.

1. Dr. S.H.V.Prasada Rao

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chair Person of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr. G.V.N.B.Prabhakar

Head of Department, Mechanical Engineering

Teacher

5. Mrs. Ch.Sri Lakshmi

Head of Department, ECE

Teacher



6. Mr. K.Durga Prasad

Head of Department, Civil Engineering

Teacher

7. Mr. G.Murali Krishna

Head of Department, EEE

Teacher

8. Mr. K.Hari Kishan

Head of Department, MBA

Teacher

9. Mr. L.Raja

Incharge, Diploma Courses

Teacher

10. Dr. V.J.Devaraaj

Head of Department, FED

Teacher

11. Mr. G.Ajay Gopal

Nominee of student

12. Mr. P.Diwakar

Industrialist

Nominee of Industrialist

13. Mr. G.Venkata Ratnam

Head of Department, CSE

IQAC coordinator





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The Chairperson Dr. S.H.V.Prasada Rao welcomed the members for the second meeting of IQAC. The following points were discussed in the meeting:

Agenda 1: Review of minutes of 1st IQAC Meeting.

The minutes of the meeting held on 14/12/2018 are approved by the Council.

Agenda 2: Action taken report on the decisions of the previous meeting 1st IQAC Meeting

Registration and organization of Alumni Meet: The alumni designated the office bearers of the association. It is decided to register alumni association at the earliest.

Planning of Transport facility: Purchased two Buses (24 +1 seater capacity each) sanctioned by the members of Management and buses started the service from 01-03-2019

NSS activities: Activities like Tree plantation, Blood Donation Camp, Road Safety program etc. successfully conducted under NSS

Agenda 3: To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.

Dr. S.H.V.Prasada Rao, Chairperson of IQAC is emphasized on academic mechanism required for efficient and periodic progress. All committee members discussed the current status of administrative processes and recommended strongly the decentralization of academics and administrative activities. Members also stressed on enhancing teaching-learning process in various departments. Proctor faculty members need to attend personal problems of students along with their academic problems.


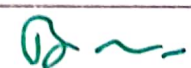

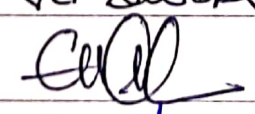
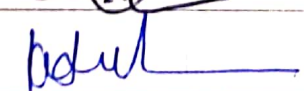
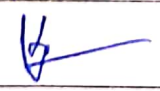
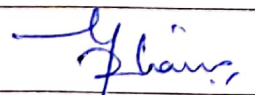
Agenda 4: To strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's.

Committee recommended increasing the frequency of Industrial visits, Expert lectures, and Industrial exposure training from Industry persons; Membership & MoU's to explore the various practical aspects of industrial development to the students.



Mr.G.V.Ratnam, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of March 2020. The meeting ended with a formal vote of thanks.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. S.H.V.Prasada Rao	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	V.V.K. Ramaiah
3	Mr. B.Kalyan Kumar	Administrative officer	
4	Mr. G.V.N.B.Prabhakar	Teacher	
5	Dr. V.J.Devaraaj	Teacher	V.J. Devaraaj
6	Mrs. Ch.Sri Lakshmi	Teacher	
7	Mr.K.Hari Kishan	Teacher	
8	Mr. G.Murali Krishna	Teacher	G.Murali Krishna
9	Mr.K.Durga Prasad	Teacher	
10	Mr. L.Raja	Teacher	L.Raja
11	Mr. G.Ajay Gopal	Student	G. Ajay Gopal
12	Mr.G.V.Ratnam	IQAC Coordinator	



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THE THIRD MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 02-11-2020, Time: 11.00 A.M., Venue: Seminar Hall

AGENDA

1. Review of minutes of 2nd IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on annual basis.
4. To become resource centre for IIT Bombay spoken tutorial project.
5. To take membership from Microsoft Teams and Office 365 for conducting online classes.



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Ref No.: VVGVIQAC/2020-21/1.

Date: 02/11/2020

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Third Meeting

Meeting – 3

The 3rd IQAC meeting for Academic Session 2020-21 is held on 2nd November 2020.

The following members attended the meeting.

1. Dr. S.H.V.Prasada Rao

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chairman of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr.G.V.N.B.Prabhakar

Head of the Department, Mechanical Engineering,

Teacher

5. Dr. V.J.Devaraaj

Head of Department, FED

Teacher



6. Mr. K.Durga Prasad

Head of Department, Civil
Engineering

Teacher

7. Mrs. Ch.Sri Lakshmi

Head of Department, ECE

Teacher

8. Mr. G.Murali Krishna

Head of Department, EEE

Teacher

9. Mr. K.Hari Kishan

Head of Department, MBA

10. Mr. S. Naveen Kumar

Training & Placement Officer

Teacher

11. Mr. N. Vamsi Krishna

Nominee of student

12. Mr. P.Diwakar

Industrialist

Nominee of Industrialist

13. Mr. G.Venkata Ratnam

Head of Department, CSE

IQAC coordinator



The Chairperson Dr. S.H.V.Prasada Rao welcomed and requested all the members for open house discussion on academic excellence.

Agenda 1: Review of minutes of 2nd IQAC Meeting

It is informed that the 2nd IQAC meeting was held on 07-06-2019 and the minutes of the second meeting read and approved by the members.

Agenda 2: Action taken report on the decisions of the previous meeting 2nd IQAC Meeting

Planning of Industrial visits: all departments conducted seminars, workshops and industrial visits.

MoU's: ICT Academy

Oracle Academy

Agenda 3: To decide the mode of ensuring the credibility of teaching-learning, its evaluation and outcome procedures through regular but internal academic, administrative audits on annual basis.

In order to improve the academic and administrative performance of the Institution, the distinguished members discussed in depth the current status of academics, administrative procedures, and student activities. The members advocated for conducting the internal administrative and academic audits of all the Departments.

Agenda 4: To become resource centre for IIT Bombay spoken tutorial project.

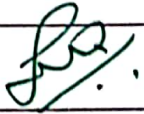
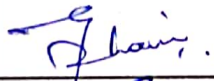

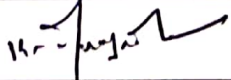
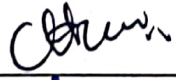
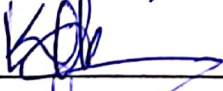
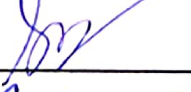
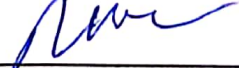
Mr G.Venkata Ratnam proposed to take IIT Bombay Spoken tutorial Project, which is beneficial for both students and faculty. He explained benefits of this program like, we can conduct online workshops for faculty, conduct MOOC's for students, These MOOC's are accepted by JNTUK, Kakinada also. Our institute gets special recognition as resource centre. Committee recommended to start doing necessary actions.

Agenda 5: To take membership from Microsoft Teams and Office 365 for conducting online classes

Mr G.V.N.B. Prabhakar proposed Microsoft Teams is a good platform for online teaching. It also comes with Office 365 user licenses for free of cost. Committee accepts this and recommended to start further actions.

Mr G.Venkata Ratnam IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of December 2020. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. S.H.V.Prasada Rao	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	V.V.K.Ramaiah
3	Mr P.Diwakar	Nominee of Industry	Diwakar
4	Mr. B.Kalyan Kumar	Administrative officer	B.Kalyan Kumar
5	Mr.G.V.Ratnam	IQAC Coordinator	
6	Mr. G.B.N.V Prabhakar	Teacher	
7	Dr. V.J.Devaraaj	Teacher	V.J.Devaraaj
8	Mr. K.Durga Prasad	Teacher	
9	Mrs CH.Srilakshmi	Teacher	
10	Mr. G.Murali Krishna	Teacher	G.Murali Krishna
11	Mr. K.Hari Kishan	Teacher	
12	Mr. S. Naveen Kumar	TPO	
13	Mr. N. Vamsi Krishna	Student	



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THE FOURTH MEETING

OF THE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 20.09.2021, Time: 3.00 P.M., Venue: IQAC Room

AGENDA

1. Review of minutes of 3rd IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. Faculty performance appraisal.
4. Proctor system.
5. Student result and placements.



RefNo.: VVGVIQAC/2021-22/1.

Date: 20/09/2021

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Fourth Meeting

Time: 3:00 P.M

The 4th IQAC meeting for Academic Session 2021-22 is held on 20th September 2021.

The following members attended the meeting.

1. Dr. S.H.V.Prasada Rao

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chair Person of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr.G.V.N.B.Prabhakar

Head of the Department, Mechanical Engineering,

Teacher

5. Dr. V.J.Devaraaj

Head of Department, FED

Teacher

6. Mr. K.Durga Prasad
Head of Department, Civil
Engineering
Teacher
7. Mrs. Ch.Sri Lakshmi
Head of Department, ECE
Teacher
8. Mr. G.Murali Krishna
Head of Department, EEE
Teacher
9. Mr. K.Hari Kishan
Head of Department, MBA
10. Mr. S. Naveen Kumar
Training & Placement Officer
Teacher
11. Ms L. Harshitha
Nominee of student
12. Mr. P.Diwakar
Industrialist
Nominee of Industrialist
13. Mr. G.Venkata Ratnam
Head of Department, CSE
IQAC coordinator

The Principal and Chairman, Dr. S.H.V.Prasada Rao welcomed and the members and readout the agenda

Agenda 1: Review of minutes of 3rd IQAC Meeting

IQAC Coordinator Mr G.Venkata Ratnam read out last IQAC minutes and

It is informed that the 3rd IQAC meeting was held on 02-11-2020 and the minutes of the third meeting read and approved by the members.

Agenda 2: Action taken report on the decisions of the previous 3rd IQAC Meeting

Microsoft Teams is being used for online classes and for other meeting.

Agenda 3: Faculty performance appraisal.

The Principal Sri S.H.V.Prasada Rao welcomed the members and readout the agenda. He asked the HoDs to conduct the Performance Based Appraisal to all the faculty and submit the reports by 21/09/2021. Faculty performance appraisal need to be carried out and the parameters to be modified according to the requirements of the current educational scenario.

Agenda 4: Proctor System

The Faculty members are instructed by our Director Mr B.Kalyan Kumar to update Proctor books time to time.

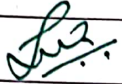
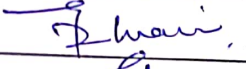
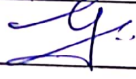
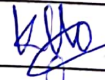
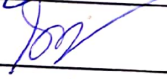
Agenda 5: Student result and Placements.

V.K.R, V.N.B & A.G.K College of Engineering results for the academic year 2017-18 were discussed. It was decided that the students have to be closely monitored by mentors to clear the subjects in the University examinations. Individual subject teacher has to produce more than 90% pass in their respective subjects.

The number of students placed through campus drive in the academic year 2017-18 was presented by the Placement officer. Placement willing students bagged 1080 offers in Top MNCs with good salary packages. Training and placement cell's efforts are appreciated by the members. Industry interactions can help further improvements in future.

Mr G.Venkata Ratnam, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of July 2022. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. S.H.V.Prasada Rao	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	V.V.K. Ramaiah
3	Mr P.Diwakar	Nominee of Industry	Diwakar
4	Mr. B.Kalyan Kumar	Administrative officer	B. Kalyan Kumar
5	Mr.G.V.Ratnam	IQAC Coordinator	
6	Mr. G.B.N.V Prabhakar	Teacher	
7	Dr. V.J.Devaraaj	Teacher	V.J. Devaraaj
8	Mr. K.Durga Prasad	Teacher	K. Durga Prasad
9	Mrs CH.Srilakshmi	Teacher	CH. Srilakshmi
10	Mr. G.Murali Krishna	Teacher	G. Murali Krishna
11	Mr. K.Hari Kishan	Teacher	
12	Mr. S. Naveen Kumar	TPO	
13	Ms L. Harshitha	Student	L. Harshitha



V.K.R, V.N.B & A.G.K COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi & Affiliated to JNTUK, KAKINADA)

An ISO 9001:2015 Certified Institute

Gudivada, Krishna District, Andhra Pradesh – 521301

THE FIFTH MEETING

OF THE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 06-07-2022, Time: 3.00 P.M., Venue: IQAC Room

AGENDA

1. Review of minutes of 4th IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To discuss about NAAC Accreditation
4. Industry Interaction





Ref No.: VVGVIQAC/2022-23/1.

Date: 06/07/2022

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Sixth Meeting

Meeting 5

The 5th IQAC meeting for Academic Year 2022-23 is held on 6th July 2022.

The following members attended the meeting.

1. Dr. S.H.V.Prasada Rao

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chairman of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr.G.V.N.B.Prabhakar

Head of the Department, Mechanical Engineering,

Teacher

5. Dr. V.J.Devaraaj

Head of Department, FED

Teacher

6. Mr. K.Durga Prasad

Head of Department, Civil
Engineering

Teacher

7. Mrs. Ch.Sri Lakshmi

Head of Department, ECE

Teacher

8. Mr. G.Murali Krishna

Head of Department, EEE

Teacher

9. Mr. K.Hari Kishan

Head of Department, MBA

10. Mr. S. Naveen Kumar

Training & Placement Officer

Teacher

11. Mr. K. Gopi Krishna

Nominee of student

12. Mr. P.Diwakar

Industrialist

Nominee of Industrialist

13. Mr. G.Venkata Ratnam

Head of Department, CSE

IQAC coordinator

The Principal and Chairman, Dr. S.H.V.Prasada Rao welcomed and the members and readout the agenda

Agenda 1: Review of minutes of 4th IQAC Meeting

IQAC Coordinator Mr G.Venkata Ratnam read out last IQAC minutes and

It is informed that the 4th IQAC meeting was held on 02-11-2020 and the minutes of the third meeting read and approved by the members.

Agenda 2: Action taken report on the decisions of the previous 4th IQAC Meeting

Proctor diaries are verified and instructed to all faculty members to update their proctor diaries regularly.



Agenda 3: To discuss about NAAC Accreditation




The team decided in the meeting to conduct the Academic and Administrative audit from 17 Sep 2022. Guidelines for the audit to be conducted in view of NAAC criteria and also ISO were discussed. To re-constitute the standing committee for Mock Assessment Process needed for preparation of NAAC assessment.

Agenda 4: Industry Interaction

Members were agreed to increase industry interaction by setting up number of MoU's with various industries.

Mr G.Venkata Ratnam, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of June 2023. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. S.H.V.Prasada Rao	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	V.V.K.Ramaiah
3	Mr P.Diwakar	Nominee of Industry	Diwakar
4	Mr. B.Kalyan Kumar	Administrative Officer	B.Kalyan Kumar
5	Mr.G.V.Ratnam	IQAC Coordinator	G.V.Ratnam
6	Mr. G.B.N.V Prabhakar	Teacher	
7	Dr. V.J.Devaraaj	Teacher	V.J.Devaraaj
8	Mr. K.Durga Prasad	Teacher	K.Durga Prasad
9	Mrs CH.Srilakshmi	Teacher	CH.Srilakshmi
10	Mr. G.Murali Krishna	Teacher	G.Murali Krishna
11	Mr. K.Hari Kishan	Teacher	K.Hari Kishan
12	Mr. S. Naveen Kumar	TPO	
13	Mr. K. Gopi Krishna	Student	K. Gopi Krishna



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THE SIXTH MEETING

OF THE

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 02-06-2023, Time: 3.00 P.M., Venue: IQAC Room

AGENDA

1. Review of minutes of 5th IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. NAAC Accreditation
4. To introduce APSSDC program.



Ref No.: VVGV/IQAC/2023 -24/1.

Date: 02/06/2023

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Sixth Meeting

Meeting 6

The 6th IQAC meeting for Academic Year 2023-24 is held on 2nd June 2023.

The following members attended the meeting.

1. Dr. S.H.V.Prasada Rao

Principal, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Chairman of Internal Quality Assurance Cell (IQAC)

2. Mr. V.V.K.Ramaiah

Correspondent, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Member of Management

3. Mr. B.Kalyan Kumar

Director, V.K.R., V.N.B. & A.G.K. COLLEGE OF ENGINEERING

Administrative Officer

4. Mr.G.V.N.B.Prabhakar

Head of the Department, Mechanical Engineering,

Teacher

5. Dr. V.J.Devaraaj

Head of Department, FED

Teacher

6. Mr. K.Durga Prasad

Head of Department, Civil
Engineering

Teacher

7. Mrs. Ch.Sri Lakshmi

Head of Department, ECE

Teacher

8. Mr. G.Murali Krishna

Head of Department, EEE

Teacher

9. Mr. K.Hari Kishan

Head of Department, MBA

10. Mr. S. Naveen Kumar

Training & Placement Officer

Teacher

11. Mr. N. Jeevan Kumar

Nominee of student

12. Mr. P.Diwakar

Industrialist

Nominee of Industrialist

13. Mr. G.Venkata Ratnam

Head of Department, CSE

IQAC coordinator



The Principal and Chairman, Dr. S.H.V.Prasada Rao welcomed and the members and readout the agenda

Agenda 1: Review of minutes of 5th IQAC Meeting

IQAC Coordinator Mr G.Venkata Ratnam read out last IQAC minutes and

It is informed that the 5th IQAC meeting was held on 06-07-2022 and the minutes of the third meeting read and approved by the members.

Agenda 2: Action taken report on the decisions of the previous 5th IQAC Meeting

All the previous meeting minutes were discussed and approved.

Agenda 3: NAAC Accreditation


IIQA has been submitted and waiting for approval

Agenda 4: To Introduce APSSDC program

Dr. S.H.V.Prasada Rao, Chairperson of IQAC proposed to include APSSDC programs in the curriculum. All the remaining members agreed with his proposal.

Mr G.Venkata Ratnam, IQAC Coordinator proposed the date for the next meeting and unanimously decided in the First week of June 2023. It is amended that student representative and alumni representative should be changed in next year order. The meeting ended with formal vote of thanks by IQAC Coordinator.

The following members attended the meeting.

S.No	Name	Role	Signature
1	Dr. S.H.V.Prasada Rao	Chairman	
2	Mr. V.V.K Ramaiah	Management Member	V.V.K Ramaiah
3	Mr P.Diwakar	Nominee of Industry	P Diwakar
4	Mr. B.Kalyan Kumar	Administrative officer	B.Kalyan Kumar
5	Mr.G.V.Ratnam	IQAC Coordinator	G.V.Ratnam
6	Mr. G.B.N.V Prabhakar	Teacher	G.B.N.V Prabhakar
7	Dr. V.J.Devaraaj	Teacher	V.J.Devaraaj
8	Mr. K.Durga Prasad	Teacher	K.Durga Prasad
9	Mrs CH.Srilakshmi	Teacher	CH.Srilakshmi
10	Mr. G.Murali Krishna	Teacher	G.Murali Krishna
11	Mr. K.Hari Kishan	Teacher	K.Hari Kishan
12	Mr. S. Naveen Kumar	TPO	S.Naveen Kumar
13	Mr. N. Jeevan Kumar	Student	N Jeevan Kumar